

BUILDING SCHOOLS FOR THE FUTURE PROGRAMME

SCHOOLS TRANSFORMATION BOARD 23RD APRIL 2008 HIGHLIGHT REPORT

1. MANAGEMENT SUMMARY

- Three key issues currently in discussion with PfS:
 - PFI/Deed of Variation
 - Design and Affordability
 - Choice Diversity and Fair Access
- Strategy for Change (SfC) part 2 approved by PfS.
- MSP bidders nearing close of dialogue

2. TRANSFORMATION MANAGERS' FORUM RECOMMENDATIONS & POINTS TO DISCUSS

- The Transformation Managers forum has not met since the last STB

3. ICT FORUM RECOMMENDATIONS & POINTS TO DISCUSS

- Secondary Heads agreed with the progression to close dialogue on procurement of ICT MSP, subject to approval from PfS. Draft ITSFB released 11th April, competitive dialogue in process of being closed
- First reference site visit attended by Core Group
- Governing Body Agreement distributed to all heads
- TTP programme starting this term with ICT Forum oversight
- Interim Service planning initial meetings to be held with all schools in first 3 weeks of term
- Issues for awareness & development
 - ICT Strategic Lead not yet in place
 - BECTA Self Review Framework and action planning needs completion by all schools prior to MSP coming on board
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Papers to support this summary:

- *SFC Part 2*

4. KEY ACTIVITIES

4.1. Key Activities in this reporting period (15th March to 10th April):

OVERALL PROGRAMME STATUS:

Overall RAG Status		Timescale	Resources	Budget	Issues	Risks
This month	Last month					
R	R	A	G	G	R	R

4.1.1. Design and Construction

Design Development

The current position for design development in each school is shown below.

PROJECT STATUS SUMMARY:

School:	Project Status:
STM	The amended Stage B report has been agreed by the School and Diocese and has been circulated to the DSRG, Governors and Programme Board for approval. The project will now move into Stage C this week.
GLM	The Stage D report has been issued to the DSRG for approval. A response is due back by 4 April 2008. The current design does not include for the "lobby area" that PfS would like included in between the Maths and Science and Auditorium. A scheme for this is now being looked into by the Architect. The Stage D report shows an overspend of £262K which is the re-positioned design fees.
GLM (BLF)	A letter of intent was issued to Thomas Sinden on Monday 31 st March by Haringey Legal. This is to enable and sanction Thomas Sinden to progress with achieving the build-over agreement with Thames Water and to enable them to mobilise resources to complete site set up during Easter Holiday's. PRP / Thomas Sinden are working towards providing Haringey Legal with contract documents as soon as possible to finalise the contract.
WSH	The project is currently on budget, and 16 weeks (at practical completion) behind baseline programme. The planning application has been submitted. The preparation of Employer's Requirements has begun. A decision on whether sprinklers are to be installed is required.
PVA	The project is progressing through Stage D after approval from the Board for Stage C. Geometry freeze has now been achieved and the room data sheets are being developed. The mini competition went out to tender this week and responses are due back 22 nd April 2008. Geotechnical and services surveys are also being carried out in the next month for additional information for the DTP.
NPS	The project in general terms is progressing well, however the increased programme will cause the school serious problems as piling works were planned to take place during the summer holidays such that new build work could commence in September 2008.
JLS	The project is progressing reasonably well with the new staff at the school having a very positive effect on all aspects of the scheme. Stage D work is nearing completion and a planning application has been made, slightly ahead of programme. There are no significant problems causing the team concern other than the known delays.
NEW	The project remains in a critical condition; it remains significantly over the funding allocation and due to delays in Stage C revising the design and incorporating sustainability elements, compounded with the revised procurement route the occupation by school is now programmed at 6 weeks later than the September 2010 opening date. Elements where the programme might be recovered is through the processes and approval pre-construction or during the construction stage which will not be explored until discussions with Contractors commence post Stage C.
PSC	The DCSF have accepted the authority's proposals but will not be providing any additional funding to meet these aspirations. Therefore the cash limit budget will need to be reduced unless funding is provided from elsewhere. Options are currently being considered with an intention to agree a position by end early May.
HGW	The scheme is currently in Stage D and had its early Stage D review with PfS last week. PfS agreed with the proposals for the teaching block, however, comments were made around the current inadequacies in dining and circulation. It was stated that if these were not addressed Stage D would not be signed off by PfS. If this were to be included within the project it would be at an extra £1.16m

School:	Project Status:
HOR	The School Governor's have agreed (Committee Meeting on 6 th March) to the New Build being located on the grassed area at the front on Inderwick Road (rather than on the existing car park). Final scope of works for Stage C being pulled together for Stage C / Elemental Cost Plan.
FOR	Continued dialogue has taken place with the school around affordability and options. After consideration of the options the school has agreed that music takes priority at this stage and a scheme has now been agreed in outline. This will enable the project to move forward to the stage B report.
ALP	The Core Support Team have established a solution to achieve the majority of key priorities set out in the ISV within the Cash Limit Budget, this will need to be reviewed in detail by the DSRG & PfS to sign off the FBC. The Stage B report will be presented to School Governors for approval around the week commencing 21 st April. The status moves to amber as the programme is adrift, due to delays in Stage B in achieving an affordable solution and the revised procurement process being introduced.

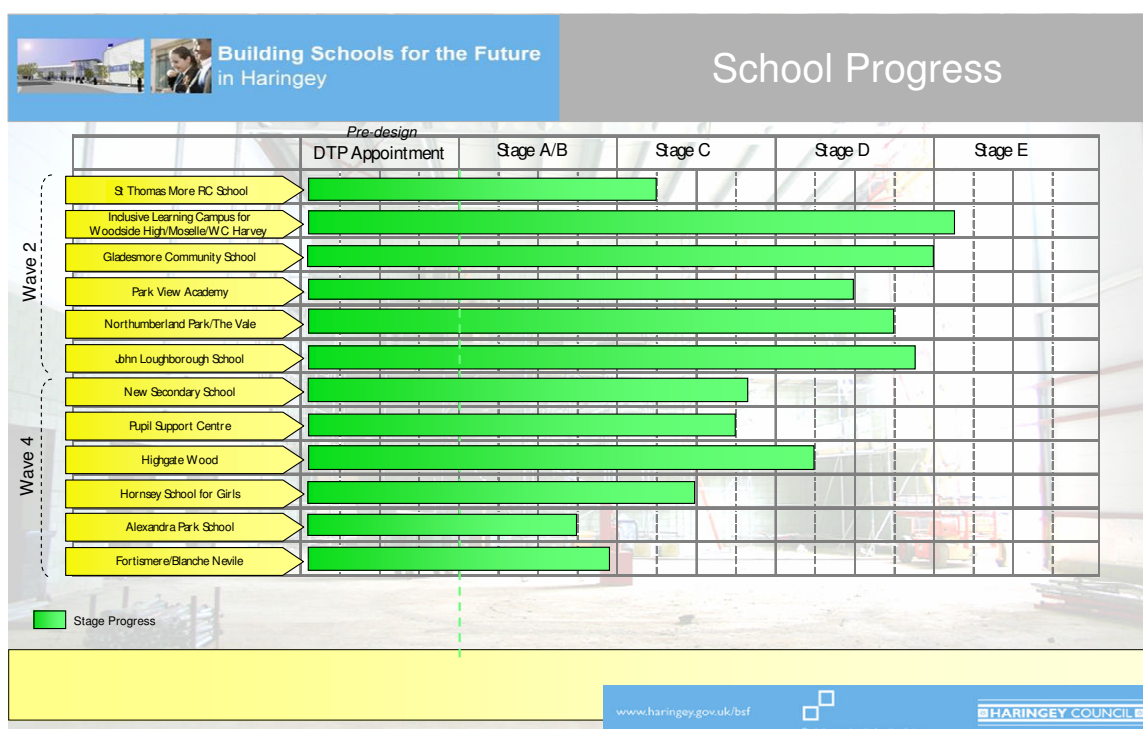
4.1.2. Transformation / Change (Gladys Berry/David Williamson)

The TM forum have not met since the last STB.

4.1.3. ICT (Paul Guenault)

Please see the report (appendix B) from the ICT Forum.

Other Programme Activities



Strategy for Change

- SFC2 has now been approved by PfS. This approval from PfS was subject to a small number of conditions. These focussed on the need for the LA to ensure schools' SFCs align with the LA's SFC and to continue undertaking work on extended schools.
- SFC2 has now been sent to the Department for Children, Schools and Families (DCSF) for approval.

E-transformation

- The e-transformation document, titled 'Towards an e-transformation' is now with members of the ICT forum for consultation. Comments will be captured in the form of an online survey. This will serve as an initial working strategy until further consultation with the preferred Managed Service Provider. The deadline for comments to return is...

Extended Schools

- The initial drafts of both extended schools strategies have been completed by Continyou. Initial consultation has already begun, with amendments being made to the overarching strategy by Jan Doust and Sam Davidson. The extended schools strategies are tabled at the STB.
- The full bursars group were consulted over the management of lets. The full bursars group agreed that the proposals for a website and advert in Haringey People should be postponed until further notice. The transformation stream are to hold a meeting with the full bursars which will focus solely on extended schools
- Sam Davidson and Lucy Callan have begun the asset capture exercise for extended schools facilities across the borough. The results from the first visit to Woodside High have yet to be received. Upon receipt of these a further two schools will be visited and their results analysed, prior to the exercise being offered across the borough.

Provision for Young People with Mental Health Needs strategy

- Dialogue with DCSF has resulted in agreement with the general principles of what we are trying to do in Haringey. Funding, that had already been committed, remains in place to enable each secondary school to build provision for a student support centre. Amendments in budget for the Young People's Centre (formerly PSC) may impact on what can be built, but the BSF team have worked with PfS to try and minimise this. Options for the YPC are still being considered.

ASD strategy

- The draft ASD Strategy has been finalised. This has now gone to the design team.

14-19 provision

- Good progress is being made on the 14-19 strategy. Six Diplomas will be in place by September 2009. School ISVs and building designs reflect the 14-19 requirements.

Training Schools

- The STB will be updated on progress by the training schools in summer 2008.

BSF Programme Appointments

- Aaron Bigmore PM will be joining the construction project management team. Aaron will be shadowing the project managers at Alexandra Park School and Northumberland Park.

Communication

- The BSF ICT student survey has now closed. More than 2,700 responses were received, the results are now being analysed.
- New School Roadshow has seen 19 visits to primary schools to meet and discuss proposals for the school with parents, and several resident / community events have also been held – feedback from this consultation is being compiled
- Individual Communications Plan are being developed and implemented for each school
- Briefings for members are ongoing.
- A number of drop-ins/ consultation events at BSF schools have been earmarked.
- Latest BSF newsletters for schools including JLS, PSC, NPS drafted and shortly to be distributed to schools and local community.

4.2. Key Activities planned for next reporting period (for information):

Choice Diversity and Fair Access (CD&FA)

- Appoint Choice and Diversity Champion
- Begin to discuss CD&FA with governing bodies

Inclusion:

- Consider options for an finalise approach to Young People's Centre
- Progress ASD strategy

14-19 Strategy

- The strategy will be designed ready for publication.
- Establish project plan for the implementation of the 14-19 strategy.

Extended School

- Progress will have been made with extended services strategies following consultation activities.
- School bursars working group will have designed a sustainable funding model.

Design Development

- Design development will continue through the RIBA stages for schools both waves.

Communication

- New School roadshows will have taken place.
- Individual Communication Plan will be complete and included in SFC 2.
- Bespoke communications plans will be completed for early wave 2 schools.
- A competition will be held for primary pupils to select a name for the New School.

End of report

**APPENDIX A
BUILDING SCHOOLS FOR THE FUTURE PROGRAMME**

SCHOOLS TRANSFORMATION BOARD
CHAIR'S REPORT – ***TRANSFORMATION MANAGERS' FORUM***

RECOMMENDATIONS & POINTS FOR DISCUSSION

- TM's form have not met since the last STB and therefore there is no update

APPENDIX B BUILDING SCHOOLS FOR THE FUTURE PROGRAMME

SCHOOLS TRANSFORMATION BOARD CHAIR'S REPORT – *ICT FORUM*

RECOMMENDATIONS & POINTS FOR DISCUSSION

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1. Key Activities in this reporting period (15th March-15th April):

Procurement of Managed Service Provider

- ICT stream met with the Secondary Heads to answer outstanding questions and present the second round of FAQs, had agreement from the heads that dialogue with suppliers could close subject to PfS signoff.
- BSF Board approved the ICT close of dialogue paper. Case conference with PfS was held on 9th April, majority of outstanding issues were resolved, waiting response from bidders (update at 14th April).
- Draft ITSFB has been issued, prior to formal close of dialogue (expected 16th April)
- Reference site visits - members of the ICT Core Group visited St Martin's in the Fields school, Lambeth on 1st April to assess one of the bidders for the ICT MSP contract. The Core Group had the opportunity to evaluate the range of ICT services being delivered, speak to teachers and students about the service being received and view how ICT has transformed education. A visit to a reference site for the second bidder by the ICT Core Group is planned for 29th April in Ramsgate, Kent.
- Governing Body Agreement distributed to all heads for review and comment

E-transformation development

- TTP programme monitoring continues, participants and senior management link have been nominated by schools
- Continue supporting schools to complete their ICT Self Review Framework and Action Plans
- Latest draft of ICT planning matrix presented to ICT Forum for use with schools prior to engagement with the preferred bidder
- Interim Service planning initial meetings to be held with all schools in first 3 weeks of term
- Presentation on Transformation at 14-19 Conference by David Williamson

Design Development

- Paper on ICT-infrastructure considerations in retained spaces within schools presented

Communication

- BSF / CYPS integration group scheduled to meet April 21st

2. Key Activities planned for next reporting period (for information):

Procurement of Managed Service Provider

- Final Bids submitted
- Reference site visits completed
- Evaluation of Final Bids & appointment of a Preferred Bidder
- Appointment of an interim role to support the transition to the managed service provider
- ICT Stream to work with heads to ensure Governing Body Agreements get agreed and signed at each school

E-transformation development

- Develop the e-transformation strategy with Preferred Bidder
- Support schools to complete their ICT Self Review Framework and Action Plans
- Support schools to include MSP interim services/change plans into their development planning process
- Advertise for Head of ICT Strategy and Performance post

Design Development

- Continuing to feedback suggestions from bidders and their involvement in the design process

Communication

- Develop strategy to increase awareness of issues for schools – training, strategic development
- CYPS / BSF Integration group meeting regularly
- Recruitment underway for Head of ICT Strategy and Information